



## City of Warner Robins City Council Meeting Minutes

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Monday, February 03, 2020

5:30 PM

Council Chambers

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### Regular Meeting of Warner Robins City Council

**Presiding:** Mayor Randy Toms

**City Officials Present:**

Councilman Daron Lee  
Councilman Charlie Bibb

Councilman Kevin Lashley  
Councilman Clifford Holmes  
Councilman Larry Curtis

**Absent:** Councilman Keith Lauritsen

**Opening Prayer:** Councilman Holmes

**Pledge of Allegiance:** Councilman Lashley

**Call to Order:** 5:49 p.m.

**Adoption of the Agenda:** Councilman Holmes moved to adopt the agenda. Councilman Curtis seconds the motion. Councilmen Lee, Bibb, Lashley, Holmes and Curtis voted for adoption of the agenda.

### Presentation of Proclamations/Awards:

- ◆ Keep Warner Robins Beautiful, Arbor Day

### Action Items:

| Action Item 1   | Presentation of Minutes   |
|---|---|
| The minutes of the regular meeting of January 21, 2020 were presented for approval. |   |
| <b>Motion:</b>  | Councilman Lee moved for the approval of the minutes for regular meeting of Tuesday, January 21, 2020 |
| <b>Second:</b>  | Councilman Bibb   |
| <b>Outcome:</b>   | Councilmen Lee, Bibb, Lashley, Holmes and Curtis voted for approval.                                  |

| Action Item 2 Purchasing Coversheet                                      |  |
|--|--|
| Purchasing Bid List items, attached hereto, were presented for approval. |  |
| <b>Motion:</b>   | Councilman Bibb presented and moved for the approval of the Purchasing Bid Coversheet. Items one through three & five through ten. |
| <b>Second:</b>   | Councilman Lee   |
| <b>Outcome:</b>  | Councilmen Lee, Bibb, Lashley, Holmes and Curtis voted for approval.   |
| <b>Motion:</b>   | Councilman Bibb then presented and moved for the approval of Item #4 on the Purchasing Bid Coversheet.                             |
| <b>Second:</b>   | Councilman Lee   |
| <b>Outcome:</b>  | Councilmen Lee, Bibb, Holmes and Curtis voted for approval. Councilman Lashley recused himself from the vote.                      |

| Action Item 3 Resolution – Surplus Property  |  |
|--|--|
| A Resolution of the Mayor and Council of the City of Warner Robins recommending that the following Golf Carts are no longer needed for public use or has become unusable for the purpose intended and it is in the best interest of the City of Warner Robins that said items be declared surplus property, and that said property shall be sold in accordance with the laws of the State of Georgia. Attached hereto in Exhibit "A" |  |
| <b>Motion:</b>   | Councilman Holmes moved for the approval of the resolution.          |
| <b>Second:</b>   | Councilman Lashley   |
| <b>Outcome:</b>  | Councilmen Lee, Bibb, Lashley, Holmes and Curtis voted for approval. |

| Action Item 4 Resolution Employee Promotions  |  |
|---|--|
| The following employees was recommended for promotion by their respective department:   |  |
| <ul style="list-style-type: none"> <li>◆ David Haslem, promoted from Maintenance Worker III (Stormwater), Job Class #493, Grade 11, Public Works Department, to Heavy Equipment Operator, Job Class #459, Grade 12, Public Works Department, to be effective February 10, 2020.</li> <li>◆ John Harvey, promoted from Police Officer, Job Class #633, Grade 602, Police Department, to Detective, Job Class #630, Grade 603, Police Department, to be effective February 10, 2020.</li> </ul> |  |
| <b>Motion:</b>  | Councilman Lashley moved for the approval of the motion.             |
| <b>Second:</b>  | Councilman Curtis.   |
| <b>Outcome:</b>   | Councilmen Lee, Bibb, Lashley, Holmes and Curtis voted for approval. |



| Action Item 5  | Ordinance #05-20 : Employee Classification Plan Change / Engineering  |
|--|---|
| Ordinance #05-20 of the Mayor and Council of the City of Warner Robins hereby reclassify the position of City Engineer, Job Class #813, Grade 23, Public Works Department, to Grade 25 and shall become effective on the first day of the next pay period. |   |
| <b>Motion:</b>   | Councilman Curtis presented Ordinance #05-20, moved to waive the second reading and moved for approval of this Ordinance. |
| <b>Second:</b>   | Councilman Holmes.  |
| <b>Outcome:</b>  | Councilmen Lee, Bibb, Lashley, Holmes and Curtis voted for approval.  |

| Action Item 6  | Resolution - Memorandum of Agreement for qPublic Website             |
|--|--|
| A Resolution of the Mayor and Council of the City of Warner Robins authorizing Mayor Randy Toms to execute a memorandum of agreement with the Houston County Board of Tax Assessors relating to sharing data from the qPublic website to assist the City of Warner Robins in establishing its own qPublic website. |  |
| <b>Motion:</b>   | Councilman Bibb moved for the approval of the Resolution.            |
| <b>Second:</b>   | Councilman Lee.  |
| <b>Outcome:</b>  | Councilmen Lee, Bibb, Lashley, Holmes and Curtis voted for approval. |

**Pre-Council:**

**Pre Council Presentations by:** Middle Georgia Clean Air Coalition – Ray Clark  
Heart Disease – Mrs. Cynthia Malone

**Pre-Council Comments regarding agenda items:** Jim Taylor, Richard Webster

**Pre Council Topics of Discussion:** Adding Roundabout at the intersection of Moody Rd and Pleasant Hill Road, Revisit Adding Signs w/ Caution Lights at the Pedestrian Crossing at Fountain Park, Adding Signs w/ Caution Lights at the Pedestrian Crossing at the Intersection area of Wellborn Road and Wall Street, Revisit Adding Striping to Rusty Road, Sharron Place, and Amber Drive, Adding sidewalks to Peach Blossom Road (It was determined this is a County Road) and the Financial Committee.

**Closed Session:** During the Pre-Council Meeting Councilman Lee requested a motion to enter into an executive session to discuss real estate. Councilmen Lee moved for the executive session to discuss real estate; Councilman Holmes seconded the motion. Councilmen Lee, Bibb, Lashley, Holmes and Curtis voted for the approval of the motion. The Pre-Council meeting closed at 5:17 p.m.; the executive session meeting opened at 5:25 p.m. and adjourned at 5:42 p.m., City Clerk is in possession of closed session minutes.

**Citizen Comments:** Keith Sentak, Rita Simmons

**Adjournment:** 6:12 p.m.

**Next Regular Council Meeting:** Tuesday, February 18, 2020

A handwritten signature in blue ink that reads "Kim A. Demoone". The signature is written in a cursive, flowing style.

Kim A. Demoone  
Acting City Clerk

# CITY OF WARNER ROBINS, GEORGIA

COUNCIL DATE: February 3, 2020

REVISED

WRITTEN REQUESTS HAVE BEEN SUBMITTED BY THE CITY DEPARTMENTS FOR THE FOLLOWING ITEMS. THE PURCHASING DEPARTMENT RECOMMENDS THE FOLLOWING ITEMS BE ACQUIRED. BY APPROVAL, AUTHORITY IS GIVEN FOR SUPPORTING CONTRACTS TO BE EXECUTED IN ACCORDANCE WITH APPLICABLE PROVISIONS OF THE CITY CODE: (Bid tabulations are attached)

| BID NUMBER / ITEMS   | VENDOR  | COST  | ACCOUNT NO. / BUDGET  | COMMENTS  |
|--|---|---|---|---|
| 1) RENEWAL - Filters<br>ANNUAL CONTRACT<br><br>Bid No.: I-4103                             | Bumper to Bumper<br>Warner Robins, GA                           | \$18,088.70<br><br>Estimated cost based on previous year usage<br><br>See attachment #1 | 10 10861 / MAINTENANCE INVENTORY<br><br>Shop Purchases                                      | Contract Period:<br>April 01, 2020 – March 31, 2021<br>Recommendation of Vehicle Mntce<br><br>Ordered on an as-needed basis throughout year |
| 2) Topographic Surveys for Ted Wright Park, Fountain Park, Memorial Park and Wellston Park | McLeod Surveying, LLC.<br>Perry, GA<br><br>PROFESSIONAL SERVICE | \$12,200.00   | 6122 54130 / \$222,800.00<br>Remaining<br><br>RECREATION – Parks & Playgrounds Construction |   |
| 3) Repair of Traffic Signal due to accident at Russell Pkwy & Booth Rd from October 2019   | Bass Signal Corp<br>Milledgeville, GA                           | \$11,600.00   | 1555 52300<br><br>GENERAL INSURANCE – Property  |   |
| 4) Clean Up of 129 Garland Terrace due to Sewer Back-Up                                    | Servpro of Houston County<br>Kathleen, GA                       | \$18,681.27   | 1555 52300<br><br>GENERAL INSURANCE – Property  |   |
| 5) Used 2016 Ford Explorer Pursuit SUV   | Ray's Paint & Body Shop<br>Reynolds, GA                         | \$9,998.00  | 1401 53100<br><br>POLICE / Condemned Funds – State  | SUV was totaled out by insurance and previously owned by GSP. We will receive the salvage title.  |



| BID NUMBER / ITEMS  | VENDOR                                      | COST                                  | ACCOUNT NO. / BUDGET   | COMMENTS  |
|---|---|---------------------------------------|--|---|
| 6) Water Meters<br>ANNUAL CONTRACT<br>Bid No.: I-4250             | Badger Meter, Inc.<br>Centennial, CO        | Attachment #2                         | 53 10862 / INVENTORY   | Amendment to the contract to add additional items.  |
| 7) Front Page Ad for Robins Region<br>Chamber Livability Book     | Journal Communications Inc<br>Franklin, TN  | \$12,735.00                           | 18 52021 / \$27,424.43<br>CVB / Professional Services<br>1310 52321 / \$5,736.37<br>GENERAL GOV / Advertising<br>& City Promotions | To be split between the budgets   |
| 8) RENEWAL - Youth Pictures<br>ANNUAL CONTRACT<br>Bid No.: R-4189 | Avery Sports Photo<br>Kathleen, GA          | See attachment #3                     | 25% of collected fees given to<br>Recreation Department  | Recommendation of Recreation Dept.<br>Contract Period:<br>May 01, 2020 – April 30, 2021<br>Ordered on an as-needed basis throughout<br>year |
| 9) Scott Air-Pak X3 Pro SCBA Systems<br>Bid No.: F-4280           | Municipal Emergency Services<br>Chicago, IL | \$171,998.06<br><br>See attachment #4 | 3520 54121 / \$177,950.71<br>Remaining<br>FIRE – Machinery & Equipment   |   |
| 10) Iron Water Pit Encoder Radio<br>Transmitter                   | United Systems & Software<br>Benton, KY     | \$18,060.00<br>SOLE SOURCE            | 53 10862 / INVENTORY   |   |
|   |   |                                       |  |   |
|   |   |                                       |  |   |